

**TOWNSHIP OF UNION BOARD OF HEALTH  
MINUTES OF THE REGULAR MEETING  
JANUARY 13, 2016**

The regular meeting of the Board of Health, Township of Union, New Jersey was called to order at 6:35 P.M. at the Municipal Building by President Carter. The Secretary/Health Officer called the roll as follows:

<i>Jackie Carter, Pres.</i>	<i>Present</i>
<i>Maureen Melody</i>	<i>"</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Andre Saraiva</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>Excused</i>
<i>Mary Lynn Williams</i>	<i>Present</i>
<i>Yvette Gibbons, Alt 1</i>	<i>"</i>
<i>Giuliano Farina, Alt 2</i>	<i>"</i>

President Carter opened the meeting by stating that this is a regular meeting of the Board of Health. Public notice of this meeting has been given as required by the "Open Public Meeting Law."

Minutes of the regular meeting of December 9, 2015, were approved following a motion by Teresa Palencia and second by Maureen Melody. All aye.

The December reports of the Secretary/Health Officer, Registrar of Vital Statistics, Registered Environmental Health Specialists, Animal Control Officer, and Holy Redeemer Home Care were discussed and unanimously approved based on a motion by Maureen Melody and second by Teresa Palencia. All aye.

Under old business, the Secretary/Health Officer provided the Board with an update concerning the hiring of an Animal Attendant/PT ACO. Currently waiting to obtain background information from applicant.

Under new business, President Carter requested approval for 2016 BOH Meeting Schedule. A motion was made by Maureen Melody and second by Andre Saraiva to formally approve and publicize the 2016 Board Meeting Schedule as prescribed by law. All aye.

The Secretary/Health Officer announced the Rabies Clinic date and foresees no vaccine shortages.

At this time, the Secretary/Health Officer presented and requested approval for the following 2016 contracts: Garden State Laboratories reflects a slight increase in order to provide monthly analytical services; Kenilworth Health Officer Supervision reflects a 2% increase to provide Health Officer services for the Borough of Kenilworth; Kenilworth Animal Control services reflects 2% increase to provide Animal Control services for the Borough of Kenilworth; City of Elizabeth STD Agreement, the City of Elizabeth will provide our residents with Sexually Transmitted Disease monitoring, testing, and services, no increases reflected; Veterinarian Supervision to provide monthly Veterinarian services and supervision to our Animal Control Program, no increases reflected. A motion was then made by Vice President Porter and second by Maureen Melody to approve all contracts as presented by the Secretary/Health Officer for CY 2016. The motion carried a roll call vote as follows:

<b>Maureen Melody</b>	<b>Aye</b>
<b>Teresa Palencia</b>	<b>"</b>
<b>Andrew Porter, Vice Pres.</b>	<b>"</b>
<b>Andre Saraiva</b>	<b>"</b>
<b>Mary Lynn Williams</b>	<b>"</b>
<b>Jackie Carter, Pres.</b>	<b>"</b>
<b>Yvette Gibbons, Alt 1</b>	<b>"</b>

Under correspondence, none listed.

President Carter requested a motion for payment of bills. A motion was then made by Maureen Melody and second by Teresa Palencia. The motion carried a roll call vote as follows:

<b>Maureen Melody</b>	<b>Aye</b>
<b>Teresa Palencia</b>	<b>"</b>
<b>Andrew Porter, Vice Pres.</b>	<b>"</b>
<b>Andre Saraiva</b>	<b>"</b>
<b>Mary Lynn Williams</b>	<b>"</b>
<b>Jackie Carter, Pres.</b>	<b>"</b>
<b>Yvette Gibbons, Alt 1</b>	<b>"</b>

President Carter then proceeded to open the meeting to the public. There being none present, President Carter directed to the newly appointed Board Member and Alternates for questions and comments. After a brief introduction the meeting is now closed to the public.

There being no further business the meeting was adjourned at 6:50 PM on motion by Maureen Melody and second by Andre Saraiva, all aye.

Respectfully Submitted,

Marconi A. Gapas  
Board Secretary/ Health Officer

MAG/nr