

Union Township Public Library  
Board of Trustees Meeting  
Minutes-April 26, 2016

**Call to Order at 6pm.**

**Announcement of compliance with the Open Public Meetings Law**

**Roll Call**

- Present: Cecilia Wisniewski, Sally Straus, Nancy Minneci, Thomas Layden (late), Library Director-Karen O'Malley, Jackie Carter, Doris D'Elia, Jeanette Cantalupo.
- Excused: Carl Cole, Laura Muller

**Approval of Minutes of March 22, 2016 meeting**

Motion to accept made by Jackie Carter, seconded by Doris D'Elia. All present in favor, one abstention-Jeanette Cantalupo.

**Correspondence-none**

**Financial Report**

- Resolution 2016-4. Authorizing payment of bills as presented. Board Treasurer-Doris D'Elia, made a motion to accept the financial reports and to vote on resolution 2016-5, seconded by Jackie Carter. All present in favor, approved.

**Reports of Committees and Board Members**

1. Report by Liaison to Friends of the Union Public Library, Doris D'Elia:
  - Doris and Elsa attended Union's Field Day and handed out materials for the Museum passes and small bags with a treat and bookmark.
  - The Friends have a fundraiser this Thursday, April 28 at Tiff's. Ten percent of all sales will go to Friends.
2. Report by Vice President Sally Straus regarding the Art Gallery:
  - The next event at the gallery will be an Artist Reception that will feature student's work on Saturday, May 7<sup>th</sup> from 11am -1pm.
3. Report by Board President Cecilia Wisniewski regarding the LUCC Legislative Breakfast and library bills:
  - a. Karen O'Malley, Cecilia W., Nancy Minneci and Sally Straus attended the LUCC sponsored Legislative Breakfast. At this meeting we learned about A222 NJ Library Construction Bond Act sponsored by Assemblyman Jamel Holley and A2227/S430 Increasing Per Capita State Aid for NJ Libraries.
  - b. Karen O'Malley reported she went to Trenton on invitation of Assemblyman Holley to support this legislation at a committee meeting. It

was approved and must now go to the Appropriations Committee. She suggests that when members of Board and public see their representatives, they express their support for it.

### **Director's Report-**

Director read report to Board and public. In response, the Board President said to let the Vauxhall staff know they also appreciate the fine job they are all doing in the absence of the Branch Manager.

### **Old Business**

- Library Servers-Follow-up-Karen O'Malley reported that the new servers were the most up-to-date that TLC uses and that a new five year maintenance contract is included with the new servers. Without this, the company will not ensure our data is retrievable in the case of a crash.
- Children's Room-Vauxhall Report
  - Robust discussion ensued about what to do about the number of students coming by. The numbers are not too great but Ms. Roberta explained that while the number does not seem high, the students are big and just a few of them take up space in the small Children's room.
  - It was decided we would try to swap out a small table for a larger table in the Children's room and send some students into the meeting room.
  - Conclusion of discussion-the room may be off-limits going forward from 2:30pm-4:30 pm Monday-Thursday so students may use the Meeting Room during that time to do homework.
  - Ms. Roberta also asked that students have access to additional computers in that room to do their homework. It was decided that the director would try to find money for a couple Chromebooks for the students to use in the library during that time via grant funding.
- Other-None

### **New Business**

- Board Resolution 2016-5. Authorizing three Library Assistants release time to attend professional development and for fees associated with program to be paid in the amount of \$115 each, not to exceed \$460. Approved.
- Board Resolution 2016-6. Authorizing Library Director release time to attend NJLA Conference and for fees associated with attendance to be paid in an amount not to exceed \$700. Approved.

- Board Resolution 2016-7. Authorizing two *Librarians* release time to attend the NJLA Conference and for fees associated to be paid in an amount not to exceed \$500 each for a total of \$1000. Approved.

**Comments from the Public:**

- Ms. Roberta asked when the last Saturday of the year would be; Karen O'Malley responded June 18 would be the last Saturday before the Library goes to summer hours.
- Mr. Tyrone Tutt said he was pleased the meeting was productive and that the Vauxhall staff is doing a great job. He also stated that Ms. O'Malley's interview with the mayor was very good.
- Caren suggested that we have greenery in the Main Library to breathe life into the building as it is old. The Board agreed.

Confirm next meeting date: May 24 – at Main Library

Adjourned at 6:40pm.