

**TOWNSHIP OF UNION BOARD OF HEALTH  
MINUTES OF THE REGULAR MEETING  
MAY 11, 2016**

The regular meeting of the Board of Health, Township of Union, New Jersey was called to order at 6:34 P.M. at the Municipal Building by President Carter. The Secretary/Health Officer called the roll as follows:

<i>Jackie Carter, Pres.</i>	<i>Present</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Andre Saraiva</i>	<i>Late</i>
<i>Ellyn Smith</i>	<i>Excused</i>
<i>Mary Lynn Williams</i>	<i>Present</i>
<i>Yvette Gibbons, Alt 1</i>	<i>Late</i>
<i>Giuliano Farina, Alt 2</i>	<i>Present</i>

President Carter opened the meeting by stating that this is a regular meeting of the Board of Health. Public notice of this meeting has been given as required by the "Open Public Meeting Law."

Minutes of the regular meeting of April 13, 2016, were approved following a motion by Teresa Palencia and second by Vice President Porter, all aye.

The April reports of the Secretary/Health Officer, Registrar of Vital Statistics, Registered Environmental Health Specialists, Animal Control Officer, and Holy Redeemer Home Care were discussed and unanimously approved based on a motion by Vice President Porter and second by Alternate Member Farina. All aye.

Under old business, the Secretary/Health Officer recognized Yvette Gibbons of fulfilling former Board Member Melody. Oath of Office to be signed and submitted to the Township Clerk.

In continuance under old business, the Secretary/Health Officer then presented the Department Cell Phone Policy (Yvette Gibbons entered meeting) for Boards approval. Mr. Strazza then stated that he briefly reviewed said policy and will recommend some minor revisions related to personal cell phone usage. The Secretary/Health Officer also informed the Board that the Animal Control Van will be delivered by mid July.

Under new business, the Secretary/Health Officer informed the Board of an Ordinance that is already in place by the Township regarding taping, recording, and photography of Public Meetings. Mr. Strazza further explained that recording, and or taping of Board of Health meetings are allowed (Andre Saraiva entered meeting) but, there are parameters that must be established. Mr. Strazza further stated that such parameters are established at both conference rooms but not in the Bonnel Room. Therefore, Mr. Strazza upon speaking with the Township Attorney decided that the Township will amend their current Ordinance to establish parameters for taping, recording, or photography in the Bonnel Room. Mr. Strazza suggested drafting a Resolution in support of said amendment. A motion was made by Teresa Palencia, and second by Andre Saraiva on drafting said Resolution as per Board Attorney advisement. The motion carried a roll call vote as follows:

<b><i>Teresa Palencia</i></b>	<b><i>Aye</i></b>
<b><i>Andrew Porter, Vice Pres.</i></b>	<b><i>"</i></b>
<b><i>Andre Saraiva</i></b>	<b><i>"</i></b>
<b><i>Mary Lynn Williams</i></b>	<b><i>"</i></b>
<b><i>Yvette Gibbons</i></b>	<b><i>"</i></b>
<b><i>Giuliano Farina, Alt</i></b>	<b><i>"</i></b>
<b><i>Jackie Carter, Pres.</i></b>	<b><i>"</i></b>

In continuance under new business, the Secretary/Health Officer requested approval from the Board of the MOU Partnership with Plainfield Muhlenberg Hospital for childhood lead poisoning case management. A motion was made by Andre Saraiva, and second by Teresa Palencia to continue our partnership with Muhlenberg Hospital as discussed. All aye.

The Secretary/Health Officer informed the Board receipt of Claim of Exemption of Tobacco Retail Establishment from Barrister Cigar, and Smokers Delight and requested Boards approval. A motion was made by Teresa Palencia and second by Vice President to approve the aforementioned Exemptions. All aye.

The Secretary/Health Officer informed the Board that the Budget for CY 2016 was approved by the Township Committee.

At this time, the Secretary/Health Officer stated that a recent issue presented itself that requires to enter into Executive Session. President Carter requested a motion to enter into Executive Session. A motion was made by Teresa Palencia and second by Mary Lynn Williams to close the public meeting and enter into Executive Session. All aye.

[REDACTED] A motion was made by Andre Saraiva and second by Giuliano Farina to close Executive Session and reopen the public meeting. All aye.

Under correspondence, the Secretary/Health Officer shared an article from Kean fundraising which all proceeds to be given to our Animal Shelter, will draft thank you letter. Mr. Strazza directed the TNR packet to the Board and suggested the Board to discuss the contents and to take a vote on said proposal. After a discussion on the matter the Board voted as follows:

<b><i>Teresa Palencia</i></b>	<b><i>Nye</i></b>
<b><i>Andrew Porter, Vice Pres.</i></b>	<b><i>"</i></b>
<b><i>Andre Saraiva</i></b>	<b><i>"</i></b>
<b><i>Mary Lynn Williams</i></b>	<b><i>"</i></b>
<b><i>Yvette Gibbons</i></b>	<b><i>"</i></b>
<b><i>Giuliano Farina, Alt</i></b>	<b><i>"</i></b>
<b><i>Jackie Carter, Pres.</i></b>	<b><i>"</i></b>

The Board unanimously voted in opposition of TNR. Mr. Strazza stated that he will assist the Secretary/Health Officer draft a response of the Board's decision.

President Carter requested a motion for payment of bills. A motion was then made by Andre Saraiva and second by Giuliano Farina. The motion carried a roll call vote as follows:

<i><b>Teresa Palencia</b></i>	<b>Aye</b>
<i><b>Andrew Porter, Vice Pres.</b></i>	<b>"</b>
<i><b>Andre Saraiva</b></i>	<b>"</b>
<i><b>Mary Lynn Williams</b></i>	<b>"</b>
<i><b>Yvette Gibbons</b></i>	<b>"</b>
<i><b>Giuliano Farina, Alt</b></i>	<b>"</b>
<i><b>Jackie Carter, Pres.</b></i>	<b>"</b>

President Carter then proceeded to open the meeting to the public. None present.

There being no further business the meeting was adjourned at 7:10 PM on motion by Teresa Palencia and second by Andre Saraiva, all aye.

President Carter reminded the Board that our next Board meeting will be held on June 1st instead of June 8th. Board Clerk stated that the change of date was publicized as required by law.

Respectfully Submitted,  
**Marconi A. Gapas**  
Board Secretary/ Health Officer

MAG/nr