

**TOWNSHIP OF UNION BOARD OF HEALTH
MINUTES OF THE REGULAR MEETING
FEBRUARY 8, 2017**

The regular meeting of the Board of Health, Township of Union, New Jersey was called to order at 6:30 P.M. at the Municipal Building in the Health Department by President Carter. The Secretary/Health Officer called the roll as follows:

<i>Jackie Carter, Pres.</i>	<i>Present</i>
<i>Giuliano Farina</i>	<i>"</i>
<i>Yvette Gibbons</i>	<i>Absent</i>
<i>Teresa Palencia</i>	<i>Excused</i>
<i>Andrew Porter, Vice Pres.</i>	<i>Present</i>
<i>Ellyn Smith</i>	<i>"</i>
<i>Mary Lynn Williams</i>	<i>"</i>
<i>Stefan Erwin, Alternate</i>	<i>"</i>
<i>William Strazza, Esq.</i>	<i>Excused</i>

President Carter opened the meeting by stating that this is a regular meeting of the Board of Health. Public notice of this meeting has been given as required by the "Open Public Meeting Law."

Minutes of the re-organization meeting of January 11, 2017, were approved by Ellyn Smith and second by Vice President Porter, all aye.

Minutes of the regular meeting of January 11, 2017, were approved following a motion by Giuliano Farina and second by Ellyn Smith, all aye.

The January reports of the Secretary/Health Officer, Registrar of Vital Statistics, Registered Environmental Health Specialists, Animal Control, Financial, and Holy Redeemer Home Care were discussed and unanimously approved based on a motion by Vice President Porter and second by Mary Lynn Williams. All aye.

Under old business, the Secretary/Health Officer re-introduced an Ordinance establishing salary ranges for Health Department staff.

President Carter requested a motion to have the Secretary/Health Officer read the Ordinance by title. A motion was then made by Ellyn Smith and second by Vice President Porter to have the Secretary/Health Officer read the Ordinance by title for second and final reading. All aye.

The Secretary/Health Officer then read the title as follows:

An Ordinance Establishing the 2016 - 2018 Salary Ranges of the Department of Health Official and Employees of the Township of Union in the County of Union

President Carter requested a motion to open the meeting to the public for discussion. A motion was made by Giuliano Farina and second by Ellyn Smith. There being no public in attendance a motion was made by Mary Lynn Williams and second by Ellyn Smith to close the meeting to the public. The motion carried a roll call vote as follows:

Giuliano Farina "
Ellyn Smith "
Mary Lynn Williams "
Stefan Erwin "
Andrew Porter, Vice Pres. "
Jackie Carter, Pres. "

President Carter requested a motion to open the meeting for the Boards' discussion. A motion was made by Ellyn Smith and second by Giuliano Farina to open the meeting for the Boards' discussion. There being no comments or discussions from the Board. A motion was made by Ellyn Smith and second by Vice President Porter to pass the Ordinance on second and final reading. The motion carried a roll call vote as follows:

Giuliano Farina "
Ellyn Smith "
Mary Lynn Williams "
Stefan Erwin "
Andrew Porter, Vice Pres. "
Jackie Carter, Pres. "

A motion was then made by Giuliano Farina and second by Ellyn Smith to pass the Ordinance on second and final reading. The motion carried a roll call vote as follows:

Giuliano Farina "
Ellyn Smith "
Mary Lynn Williams "
Stefan Erwin "
Andrew Porter, Vice Pres. "
Jackie Carter, Pres. "

At this time, the Secretary/Health Officer briefly re-introduced the Recording Ordinance.

At this time, President Carter requested a motion to have the Secretary/Health Officer read the Ordinance by title. A motion was then made by Ellyn Smith and second by Mary Lynn Williams to have the Secretary/Health Officer read the Ordinance by title for second and final reading. All aye.

The Secretary/Health Officer then read the title as follows:

An Ordinance Adopting Section 8, Chapter 70 Entitled "Recording, Taping, and Photography" in the Township of Union Board of Health Meetings, Union County, New Jersey

President Carter requested a motion to open the meeting to the public for discussion. A motion was made by Vice President Porter and second by Ellyn Smith. There being no public in attendance a motion was made by Giuliano Farina and second by Ellyn Smith to close the meeting to the public. The motion carried a roll call vote as follows:

Giuliano Farina "
Ellyn Smith "
Mary Lynn Williams "
Stefan Erwin "
Andrew Porter, Vice Pres. "
Jackie Carter, Pres. "

President Carter requested a motion to open the meeting for the Boards' discussion. A motion was made by Ellyn Smith and second by Stefan Erwin to open the meeting for the Boards' discussion. There being no comments or discussions from the Board. A motion was made by Vice President Porter and second by Mary Lynn Williams to pass the Ordinance on second and final reading. The motion carried a roll call vote as follows:

Giuliano Farina "
Ellyn Smith "
Mary Lynn Williams "
Stefan Erwin "
Andrew Porter, Vice Pres. "
Jackie Carter, Pres. "

Under new business, the Secretary/Health Officer discussed each contract and requested formal approval of the following 2017 Contracts: Lattimore TB Reactor (increase); Animal Control Solutions (decrease); and Holy Redeemer Nursing contracts (no increases). A motion was made by Ellyn Smith and second by Giuliano Farina to approve the contracts as proposed. The motion carried a roll call vote as follows:

Giuliano Farina "
Ellyn Smith "
Mary Lynn Williams "
Stefan Erwin "
Andrew Porter, Vice Pres. "
Jackie Carter, Pres. "

Under correspondence, none listed. Provided handout regarding death notice.

President Carter requested a motion for payment of bills. A motion was then made by Ellyn Smith and second by Stefan Erwin. The motion carried a roll call vote as follows:

Giuliano Farina "
Ellyn Smith "
Mary Lynn Williams "
Erwin Stefan "
Andrew Porter, Vice Pres. "
Jackie Carter, Pres. "

President Carter then proceeded to open the meeting to the public for comments. A nursing student was present, no comments or questions were made, the Secretary/Health Officer stated that he will address any questions she may have after the meeting.

There being no further business the meeting was adjourned at 6:40 PM on motion by Ellyn Smith and second by Stefan Erwin, all aye.

Respectfully Submitted,

Board Secretary/ Health Officer
MAG/nr