

**TOWNSHIP OF UNION BOARD OF HEALTH**  
**MINUTES OF THE REGULAR MEETING**  
**February 14, 2018**

The regular meeting of the Board of Health, Township of Union, New Jersey was called to order at 6:30 P.M. at the Municipal Building in the Health Department by Vice President Porter. The Secretary/Health Officer called the roll as follows:

<i>Jackie Carter, Pres.</i>	<i>Excused</i>
<i>Giuliano Farina</i>	<i>"</i>
<i>Yvette Gibbons</i>	<i>Present</i>
<i>Teresa Palencia</i>	<i>Present</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>Excused</i>
<i>Mary Lynn Williams</i>	<i>Present</i>
<i>Stefan Erwin, Esq (Alternate)</i>	<i>Present</i>
<i>William Strazza, Esq.</i>	<i>Present</i>

Vice President Porter opened the meeting by stating that this is a regular meeting of the Board of Health. Public notice of this meeting has been given as required by the "Open Public Meeting Law."

Minutes of the re-organization meeting of January 10, 2018 were approved following a motion by Teresa Palencia and second by Stefan Erwin, Esq. Yvette Gibbons, abstain.

Minutes of the regular meeting of January 10, 2018 were approved following a motion by Teresa Palencia and second by Mary Lynn Williams. Yvette Gibbons, abstain.

The January reports of the Secretary/Health Officer, Registrar of Vital Statistics, Registered Environmental Health Specialists, Animal Control, Financial, and Holy Redeemer Home Care were discussed and unanimously approved based on a motion by Stefan Erwin, Esq and second by Yvette Gibbons. All aye.

Under old business, the Secretary/Health Officer announced Childhood Lead Exposure Prevention grant award for the amount of 10k and explained proposed utilization of funds.

The Secretary/Health Officer informed the Board of the recent and continued re staffing of the Animal Shelter program.

In continuance under old business, the Secretary/Health Officer informed the Board of the recent hire of a North Plainfield resident and currently undergoing hiring process.

Under new business, the Secretary/Health Officer stated for the record an amendment to the Re-Organization Agenda to reflect Yvette Gibbons as a returning Board Member, all aye. The Secretary/Health Officer also wanted the record to reflect Mr. William Strazza as William Strazza LLC, all aye.

In continuance under new business, the Secretary/Health Officer presented a 2 year contract with Animal Control Solutions for after hour animal control services to reflect \$19,800 per year. After a brief discussion on the matter, a motion was made by Mary Lynn Williams, and second by Yvette Gibbons to

enter into a 2 year contract with Animal Control Solutions (ACS) in the amount not to exceed \$19,800 per year. The motion carried a roll call vote as follows:

<b>Stefan Erwin, Alt.</b>	"
<b>Yvette Gibbons</b>	"
<b>Teresa Palencia</b>	"
<b>Mary Lynn Williams</b>	"
<b>Andrew Porter, Vice Pres.</b>	"

The Secretary/Health Officer also presented the STD Contract with an increase of \$10 per visit. A motion was made by Teresa Palencia and second by Mary Lynn Williams to renew the STD contract as discussed. The motion carried a roll call vote as follows:

<b>Stefan Erwin, Alt.</b>	"
<b>Yvette Gibbons</b>	"
<b>Teresa Palencia</b>	"
<b>Mary Lynn Williams</b>	"
<b>Andrew Porter, Vice Pres.</b>	"

At this time, the Secretary/Health Officer stated that the State Local Health Evaluation Report for 2017 was completed and submitted.

The Secretary/Health Officer added another item to the Agenda which requires to enter into Executive Session. A motion was made by Stefan Erwin and second by Mary Lynn Williams to close the meeting to the public and enter into Executive Session. All aye. Board Attorney Strazza informed the Board of a possible litigation case regarding a welfare case not having utilities and the issuance of summonses for unfit for habitation. Board Attorney explained. A motion was made by Mary Lynn Williams and second by Yvette Gibbons to close Executive Session and reopen the meeting to the public. All aye.

Under correspondence, none listed.

Vice President Porter requested a motion for payment of bills. A motion was then made by Mary Lynn Williams and second by Yvette Gibbons. The motion carried a roll call vote as follows:

<b>Stefan Erwin, Alt.</b>	"
<b>Yvette Gibbons</b>	"
<b>Teresa Palencia</b>	"
<b>Mary Lynn Williams</b>	"
<b>Andrew Porter, Vice Pres.</b>	"

Vice President Porter requested a motion to open the meeting to the public for comments. Kean nursing student present.

There being no further business the meeting was adjourned at 6:48 PM on motion by Stefan Erwin, Esq. and second by Teresa Palencia. All aye.

Respectfully Submitted,  
*Marconi A. Gapas*  
Board Secretary/ Health Officer

MAG/nr