

TOWNSHIP OF UNION BOARD OF HEALTH
MINUTES OF THE REGULAR MEETING
April 11, 2018

The regular meeting of the Board of Health, Township of Union, New Jersey was called to order at 6:32 P.M. at the Municipal Building in the Health Department by President Carter. The Secretary/Health Officer called the roll as follows:

<i>Jackie Carter, Pres.</i>	<i>Present</i>
<i>Giuliano Farina</i>	<i>"</i>
<i>Yvette Gibbons</i>	<i>Absent</i>
<i>Teresa Palencia</i>	<i>Present</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>"</i>
<i>Mary Lynn Williams</i>	<i>Late</i>
<i>Stefan Erwin, Esq (Alternate)</i>	<i>Present</i>
<i>William Strazza, BOH Attorney</i>	<i>"</i>

President Carter opened the meeting by stating that this is a regular meeting of the Board of Health. Public notice of this meeting has been given as required by the "Open Public Meeting Law."

Minutes of the regular meeting of March 14, 2018 were approved following a motion by Giuliano Farina and second by Vice President Porter. Stefan Erwin, Esq, abstain.

The March reports of the Secretary/Health Officer, Registrar of Vital Statistics, Registered Environmental Health Specialists, Animal Control, Financial, and Holy Redeemer Home Care were discussed and unanimously approved based on a motion by Teresa Palencia and second by Giuliano Farina. All aye.

Under old business, the Secretary/Health Officer provided an update on the newly hired Animal Control Officer, Qadrryyha Jackson.

Under new business, the Secretary/Health Officer introduced an Ordinance amending Township of Union Board of Health Fees to include Farmers Market annual fee of \$100. President Carter requested a motion to have the Secretary/Health Officer read Ordinance by title. A motion was made by Stefan Erwin, Esq and second by Mary Lynn Williams to have the Secretary/Health Officer read the Ordinance by title for first reading. All aye.

"An Ordinance Amending Township of Union Codes, Chapter 563. Fees, Board of Health subsection 563-1 Fee Schedule established"

President Carter requested a motion to open the meeting to the public for discussion. A motion was made by Ellyn Smith and second by Stefan Erwin, Esq to open the meeting to the public, none present a motion was made by Teresa Palencia and second by Mary Lynn Williams to close the meeting to the public. The motion carried a roll call vote as follows:

Stefan Erwin, Esq., Alt	Aye
Giuliano Farina	"
Teresa Palencia	"
Ellyn Smith	"
Mary Lynn Williams	"
Andrew Porter, Vice Pres.	"
Jackie Carter, Pres.	"

President Carter requested a motion to open the meeting for Board discussion. A motion was made by Ellyn Smith and second by Giuliano Farina to open the meeting for Board discussion. There being no discussion, a motion was made by Teresa Palencia and second by Ellyn Smith to close the meeting for discussion. The motion carried a roll call vote as follows:

Stefan Erwin, Esq., Alt	Aye
Giuliano Farina	"
Teresa Palencia	"
Ellyn Smith	"
Mary Lynn Williams	"
Andrew Porter, Vice Pres.	"
Jackie Carter, Pres.	"

President Carter requested a motion to pass amendment to Chapter 563 on first reading . A motion was made by Vice President Porter and second by Ellyn Smith to pass amendment on first reading. The motion carried a roll call vote as follows:

Stefan Erwin, Esq., Alt	Aye
Giuliano Farina	"
Teresa Palencia	"
Ellyn Smith	"
Mary Lynn Williams	"
Andrew Porter, Vice Pres.	"
Jackie Carter, Pres.	"

A motion was made by Teresa Palencia and second by Giuliano Farina that this Ordinance to be presented for second and final passage at the next regular meeting of the Board of Health in the Municipal Building, 1976 Morris Ave., Union, NJ, on Wednesday, May 9, 2018 at 6:30PM. The motion carried a roll call vote as follows:

Stefan Erwin, Esq., Alt	Aye
Giuliano Farina	"
Teresa Palencia	"
Ellyn Smith	"
Mary Lynn Williams	"
Andrew Porter, Vice Pres.	"
Jackie Carter, Pres.	"

At this time, Secretary/Health Officer briefly introduced various amendments to Chapter 596. Sanitary Codes. President Carter requested a motion to have the Secretary/Health Officer read Ordinance by title. A motion was made by President Porter and second by Ellyn Smith to have the Secretary/Health Officer read the Ordinance by title for first reading. All aye.

“An Ordinance Amending Township of Union Codes, Chapter 596. Sanitary Standards, section 596-15. Violations/Penalties; Article VII. Scalp Micro Pigmentation/Permanent Cosmetics, sections 596-17 thru 596-56; and Article VIII. Penalties, section 596-57.”

President Carter requested a motion to open the meeting to the public for discussion. A motion was made by Ellyn Smith and second by Teresa Palencia to open the meeting to the public, there being none present a motion was made by Giuliano Farina and second by Mary Lynn Williams to close the meeting to the public. The motion carried a roll call vote as follows:

<i>Stefan Erwin, Esq., Alt</i>	<i>Aye</i>
<i>Giuliano Farina</i>	<i>"</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>"</i>
<i>Mary Lynn Williams</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

President Carter requested a motion to open the meeting for Board discussion. A motion was made by Teresa Palencia and second by Ellyn Smith to open the meeting for Board discussion. Board Attorney Strazza provided the Board with past history, definitions and intent on creating said Ordinance. After a brief discussion, Board Attorney Strazza also explained the process on obtaining a yearly license and discussed fees of other municipalities. Therefore, Board Attorney referred to the Board on establishing an annual fee for said license. After some discussion a motion was made by Teresa Palencia and second by Ellyn Smith to establish an annual license fee of \$350 for Scalp Micro Pigmentation/Permanent Cosmetics business license, once approved by the Department of Health as discussed. The motion carried a roll call vote as follows:

<i>Stefan Erwin, Esq., Alt</i>	<i>Aye</i>
<i>Giuliano Farina</i>	<i>"</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>"</i>
<i>Mary Lynn Williams</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

A motion was made by Teresa Palencia and second by Ellyn Smith to close the meeting to the Board for discussion. The motion carried a roll call vote as follows:

<i>Stefan Erwin, Esq., Alt</i>	<i>Aye</i>
<i>Giuliano Farina</i>	<i>"</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>"</i>

Mary Lynn Williams	"
Andrew Porter, Vice Pres.	"
Jackie Carter, Pres.	"

President Carter requested a motion to pass the Ordinance on first reading. A motion was made by Teresa Palencia and second by Ellyn Smith to pass the Ordinance and its amendments as discussed. The motion carried a roll call vote as follows:

Stefan Erwin, Esq., Alt	Aye
Giuliano Farina	"
Teresa Palencia	"
Ellyn Smith	"
Mary Lynn Williams	"
Andrew Porter, Vice Pres.	"
Jackie Carter, Pres.	"

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Stefan Erwin, Esq., Alt	Aye
Giuliano Farina	"
Teresa Palencia	"
Ellyn Smith	"
Mary Lynn Williams	"
Andrew Porter, Vice Pres.	"
Jackie Carter, Pres.	"

In continuance under new business, The Secretary/Health Officer informed the Board receipt of Claim of Exemption of Tobacco Retail Establishment from Smokers Delight and requested Boards approval. A motion was made by Mary Lynn Williams and second by Vice President Porter to approve the aforementioned Exemption. The motion carried a roll call vote as follows:

Stefan Erwin, Esq., Alt	Aye
Giuliano Farina	"
Teresa Palencia	"
Ellyn Smith	"
Mary Lynn Williams	"
Andrew Porter, Vice Pres.	"
Jackie Carter, Pres.	"

Under correspondence, none listed.

President Carter requested a motion for payment of bills. A motion was then made by Ellyn Smith and second by Giuliano Farina. The motion carried a roll call vote as follows:

<i>Stefan Erwin, Esq., Alt</i>	<i>Aye</i>
<i>Giuliano Farina</i>	<i>"</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>"</i>
<i>Mary Lynn Williams</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

President Carter requested a motion to open the meeting to the public for comments. None given.

There being no further business the meeting was adjourned at 7:00 PM on motion by Ellyn Smith and second by Teresa Palencia. All aye.

Respectfully Submitted,
Marconi A. Gapas
Board Secretary/ Health Officer

MAG/nr