

**TOWNSHIP OF UNION BOARD OF HEALTH  
MINUTES OF THE REGULAR MEETING  
SEPTEMBER 12, 2018**

The regular meeting of the Board of Health, Township of Union, New Jersey was called to order at 6:30 P.M. at the Municipal Building in the Health Department by President Carter. The Secretary/Health Officer called the roll as follows:

<b>Jackie Carter, Pres.</b>	<b>Present</b>
<b>Giuliano Farina</b>	<b>"</b>
<b>Yvette Gibbons</b>	<b>Late</b>
<b>Teresa Palencia</b>	<b>Present</b>
<b>Andrew Porter, Vice Pres.</b>	<b>"</b>
<b>Ellyn Smith</b>	<b>"</b>
<b>Mary Lynn Williams</b>	<b>"</b>
<b>Stefan Erwin, Esq (Alternate)</b>	<b>"</b>
<b>William Strazza, BOH Attorney</b>	<b>"</b>

President Carter opened the meeting by stating that this is a regular meeting of the Board of Health. Public notice of this meeting has been given as required by the "Open Public Meeting Law."

Minutes of the regular meeting of June 13, 2018 were approved following a motion by Vice President Porter and second by Board Member Smith. Board Members Williams, Palencia and Erwin, abstained.

The June, July, and August reports of the Secretary/Health Officer, Registrar of Vital Statistics, Registered Environmental Health Specialists, Animal Control, Financial, and Holy Redeemer Home Care were discussed and unanimously approved based on a motion by Board Member Palencia and second by Board Member Erwin, Esq. All aye.

Under old business, the Secretary/Health Officer informed the Board on the need of finding a Supervising Veterinarian replacement, as Dr. Perez has informally informed Shelter staff of her resignation as of January 2019, due to end of employment with Union Animal Hospital.

The Secretary/Health Officer explained newly structured Animal Cruelty investigation procedures to be handled by the County Prosecutors Office along with assigned local enforcement officer referred as HLEO (Humane Law Enforcement Officer) effective August 1, 2018.

President Carter requested a letter of Thanks to be drafted for Dr. Perez for her services.

At this time, Board Attorney Strazza provided clarification regarding Mr. James Louis d/b/a ACG proposed Agreement which was discussed at the last meeting, and explained that said request was redrafted as a "License For Use of Union Township Animal Shelter". Based on amendment a telephone/email poll was conducted by Board Clerk Rodriguez to Board Members that had attended said meeting for approval. (President Carter, Vice President Porter, Ellyn Smith, and Giuliano Farina, all aye). Board Attorney Strazza informed the Board of a recent State directive regarding "Requirements for Animal Control Vehicles" which disallows passenger vehicles for transporting animals by Animal Control Officers and will forward said directive to Mr. Louis for his information and compliance. After a brief discussion by Board Members regarding ACG

licensing, directives, etc. Board Attorney Strazza suggested to draft a broader license agreement along with new State directive. Further discussion to follow at the next meeting.

In continuance under old business, Board Attorney Strazza continued his discussion from last months' meeting regarding background checks to be incorporated with our animal adoption process. Board Attorney Strazza provided several obstacles that may impact the adoption process. Upon a lengthy discussion on the matter, Board Attorney Strazza will further inquire with Police and provide feedback at our next meeting.

Under new business, The Secretary/Health Officer requested the Boards approval to reschedule Novembers meeting from Nov. 14th to Nov. 7th due to conflict with the NJ League of Municipality conference in Atlantic City. A motion was made by Vice President Porter and second by Teresa Palencia to reschedule Novembers meeting to Nov. 7th. All aye. Publication to follow.

The Secretary/Health Officer requested the Boards consideration to promote Chris Demko from Senior Registered Env. Health Specialist to Principal Registered Env. Health Specialist by end of year. Provided validation for said promotion. A motion was made by Vice President Porter and second by Board Member Farina to approve Chris Demko promotion from Senior REHS to Principal REHS by end of year. All aye. Board Member Williams questioned if someone was filing his position? The Secretary/Health Officer explained not at this time.

The Secretary/Health Officer also requested the Boards approval to close the Animal Shelter to the public on Mondays until end of year due to shelter staff shortage. A motion was made by Board Member Smith and second by Board Member Williams to close the animal shelter on Mondays. All aye. After a brief discussion on the length of closure, Board Member Farina made a motion and second by Board Member Palencia to revisit continuance of Monday closure within a year. All aye.

Under correspondence, the Secretary/Health Officer presented Veterinarian letter regarding previous animal neglect court case. Board Attorney Strazza explained.

President Carter requested a motion for payment of bills. A motion was then made by Board Member Palencia and second by Board Member Farina. The motion carried a roll call vote as follows:

<b>Giuliano Farina</b>	"
<b>Yvette Gibbons</b>	"
<b>Teresa Palencia</b>	"
<b>Ellyn Smith</b>	"
<b>Mary Lynn Williams</b>	"
<b>Andrew Porter, Vice Pres.</b>	"
<b>Jackie Carter, Pres.</b>	"

President Carter opened the meeting to the public for comments. None present.

There being no further business the meeting was adjourned at 7:10 PM on motion by Board Member Smith and second by Board Member Farina. All aye.

Respectfully Submitted,  
*Marconi A. Gapas*  
Board Secretary/ Health Officer

MAG/nr