

TOWNSHIP OF UNION COMMITTEE  
CONFERENCE AND REGULAR MEETING  
August 25, 2020

TOWNSHIP COMMITTEE:

MICHELE DELISFORT, MAYOR  
JOSEPH FLORIO, DEPUTY MAYOR  
CLIFTON PEOPLE, JR.  
SUZETTE CAVADAS  
MANUEL FIGUEIREDO

SUNSHINE NOTICE  
PRAYER  
FLAG SALUTE  
ROLL CALL

PLEASE SILENCE ALL CELL PHONES AND BEEPERS DURING THE MEETING

**APPROVAL OF MINUTES:**

Conference and Regular Session Minutes of July 28, 2020

**ORDINANCES:**

**SECOND AND FINAL READINGS:**

1. Establishing the salary ranges for municipal officials and employees of the Township.
2. Providing for the 2020 Road Program – Elizabethtown Gas Roads.
3. Providing for the contribution for affordable housing projects as part of redevelopment in the Township.
4. Creating a new chapter in the Municipal Code entitled “Construction Project Labor Agreements”.

**DRAFT AND FIRST READING:**

5. Authorizing the Township to lease the rear parking lot at 1035 Stuyvesant Avenue.

**RESOLUTIONS:**

6. Renewing a subscription to GovPilot for Municipal Management System Software to be utilized in various departments for a period of one year for an amount not to exceed \$34,500.00.
7. Accepting a Performance Bond in the amount of \$8,539.04 and Cash Bond in the amount of \$11,334.16, a Perimeter Buffer Bond in the amount of \$45,000.00 and establishing of a Special Trust Fund Account in the amount of \$94,695.40 for Paramount Union LLC, 1720 Route 22East.
8. Authorizing a Professional Services Contract with Maser Consulting P.A. for Engineering Services to prepare Land Use Ordinance Amendments for a fee not to exceed \$12,000.00.
9. Authorizing the renewal of certain liquor licenses in the Township for the annual period of July 1, 2020 – June 30, 2021.

10. Executing an agreement with PSE&G for an easement at 2198 Stanley Terrace for the maintenance of a storm drain pipeline.
11. Awarding a contract to BLM Consultants LLC, for the implementation of the Covid-19 Block Grant funds in the amount of \$38,232.00.
12. Authorizing an agreement with the NJDOT for the verification, design, protection and/or relocation of certain public works facilities.
13. Authorizing the Township Administrator to sign a TWA permit application for American Landmark Phase IV.
14. Authorizing the acceptance of a Performance Bond in the amount of \$4,500.00 a cash bond in the amount of \$500.00 and establishing a Special Trust Fund in the amount of \$1,535.60 for SLS Properties LLC, 1351 Morris Avenue.
15. Authorizing a Professional Service Contract with Maser Consulting, P.A. for the Township Storm Water Pollution and Prevention Plan for an amount not to exceed \$39,900.00.
16. Authorizing Change Order No. 1 and Final to Berto Construction, Inc., increasing the amount by an additional \$1,400.00 for a total revised contract amount not to exceed \$338,943.50 in connection with the Veteran's Memorial Park Renovations.
17. Authorizing an award of contract to Stilo Excavation, Inc. for the 2020 Road Resurfacing Program – Phase I in the amount of \$1,775,566.70.
18. Appointing Carlos Sanchez as the Director of Economic Development effective September 14, 2020.
19. Referring the second amendment of the redevelopment plan for the Merck site, Block 101, Lots 2 and 4.0201 to the Planning Board for review and comment.
20. Authorizing payment of all approved vouchers for solid waste collection, haulage and disposal at the interim rate of \$75.09 per ton for household waste and \$107.12 for bulky waste. (July)
21. Awarding a contract to General Code in the amount of \$23,960.00 for the recodification of the Municipal and Land Use Code of the Township.
22. Authorizing a Professional Services contract to Maser Consulting, P.A., for the Survey, Design, Bidding, Contract Administration and Inspection for Elizabethtown Gas Company Funded 2020 Road Resurfacing Program Phase I for a fee not to exceed \$277,700.00.

**FINANCES:**

Authorize the payment of bills as recommended by Department Heads, and approved by a majority of the members of the Township Committee.

Authorize the adjustment of taxes receivable and adjustments due to State and/or County Tax Appeals as listed by the Tax Collectors Office.

Authorize the refund of overpayment of taxes as listed by the Tax Collectors Office.

Authorize the payment of Community Development Agency bills, approved by a majority of the members of the Township Committee.

**COMMUNICATIONS:**

23. From: Terri Malanda, Tax Collector, Re: Requesting the Township Committee authorize checks issued to the following representing the redemption of tax sale certificates:

NAME	AMOUNT	CERT#	LOCATION
Realty Solutions JV	\$ 24,000.00	19-00058	33 Mary Avenue
Zhengrong Yun	\$ 465.70	19-00025	1317 Dartmouth Terr
	\$ 200.00		
US Bank Cust	\$ 837.96	19-00112	294 Concord Avenue
Act Lien Holding	\$1,600.00		

24. From: Maurice Allarey, Spirit Halloween, 1745 B Morris Avenue and 2698 B Route 22 East Re: Requesting permission to hang a 5' x 30' sign on the Morris Avenue location and a 8' x 23' sign on the Route 22 East location advertising their store from August 26, 2020 through November 1, 2020.

25. From: Cheryl Burger, Connecticut Farms Nursery School, Re: Requesting permission to hang two 4'x5' banners advertising the school from September 1, 2020 through September 30, 2020.

26. From: Joseph Venezia, Township Engineer, Re: Requesting the following payments:

- A. Payment No. 7 to Stilo Excavating, Inc. in the amount of \$296,766.12 for work completed through August 10, 2020 for the 2019 Road Resurfacing Program –Phase I.
- B. Payment No. 5 to Stilo Excavating, Inc. in the amount of \$420,923.19 for work completed through August 10, 2020 in connection with the 2019 Road Resurfacing Program, Phase 2B
- C. Payment No. 4 to Granada Construction in the amount of \$374,574.03 for work completed through August 10, 2020 in connection with 2020 Road Program-Phase III.
- D. Payment No. 3 to ADG Construction Inc. in the amount of \$261,625.20 for work completed through August 10, 2020 in connection with the 2020 Road Program - Reconstruction Phase II.
- E. Payment No. 3 and Final to Berto Construction in the amount of \$8,150.87 for work completed through August 10, 2020 in connection with the Veterans Memorial Park Improvements.

27. From: Marconi Gapas, Health Officer, Re: Requesting a refund check in the amount of \$25.00 to be issued to The Empanada Truck for an unused permit.

**DEPARTMENT REPORTS:**

**MONTHLY REPORTS:**

Clerk's Office  
Engineering Dept.  
Municipal Court

Police Department  
Fire Department

**PUBLIC COMMENT:**

NOTICES OF HEARINGS ARE POSTED ON THE BULLETIN BOARD ADJACENT TO THE TOWNSHIP CLERK'S OFFICE. OUT OF TOWN ORDINANCES AND RESOLUTIONS ARE POSTED ON THE BULLETIN BOARD OUTSIDE THE CLERK'S OFFICE FOR A PERIOD OF SEVEN DAYS AFTER RECEIPT.

ADJOURNMENT

PREPARED BY THE OFFICE  
OF THE TOWNSHIP CLERK

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EILEEN BIRCH,  
TOWNSHIP CLERK  
EB/mb