

January 10, 2023

The Township Committee of the Township of Union in the County of Union, convened in regular session at Municipal Headquarters, Friberger Park, Union, New Jersey, on the 10th day of January at 7:30 P.M. The meeting was called to order by Manuel Figueiredo, Chairman of the Township Committee.

The Clerk read the following statement:

"This is a regular meeting of the Township Committee. Public Notice of this meeting has been given, as required by the 'Open Public Meeting's Law'. A Resolution was adopted on January 1, 2023, designating this date, this hall and 7:30P.M. as the time for this regular meeting of the Township Committee of the Township of Union in the County of Union.

A notice of each and every regular meeting of the Township Committee was posted, in accordance with the aforesaid 'Open Public Meeting's Law', in one public place reserved for the posting of Ordinances and official notices of the Township of Union, namely, the bulletin board next to the Clerk's Office. In addition, thereto, a copy of said Resolution was forwarded to The Local Source and Star Ledger. A copy of said Resolution is on file with the Clerk of the Township."

The opening prayer was led by Committeewoman Delisfort and the pledge to the flag was led by Committeeman Florio.

The Clerk called the roll. Those present and those absent, were as follows:

Present: Manuel Figueiredo, Mayor  
Joseph Florio  
Michele Delisfort  
James Bowser, JR.

Excused: Suzette Cavadas, Deputy Mayor

**APPROVAL OF MINUTES:**

On motion of Mr. Florio, seconded by Mr. Bowser, and carried, the Township Committee moved to approve the Conference and Regular Session Minutes of December 20, 2022 and the Special Meeting Minutes of January 1, 2023 as printed and distributed by the Clerk. Mr. Bowser abstained from approving the December 20, 2022 minutes.

**ORDINANCES:**

**DRAFT AND FIRST READINGS:**

In pursuance to notice duly published, the Clerk presented for consideration a draft of an ordinance amending Ordinance No. 3729 to add a handicap space in front of 1941 William Street.

AN ORDINANCE AMENDING THE DESIGNATION OF RESTRICTED PARKING SPACES FOR USE BY PERSONS WITH SPECIAL VEHICLE IDENTIFICATION CARDS, IN THE TOWNSHIP OF UNION, UNION COUNTY, NEW JERSEY. (This ordinance creates a handicap space in front of 1941 William Street)

On motion of Ms. Delisfort, seconded by Mr. Florio, and carried on roll call, the Township Committee, resolved, that the aforesaid ordinance be and the same is hereby passed on first reading, Mr. Florio, aye, Ms. Delisfort, aye, Mr. Bowser, aye, Ms. Cavadas, excused, Mr. Figueiredo, aye.

In pursuance to notice duly published, the Clerk presented for consideration a draft of an ordinance vacating a portion of Wewanna Avenue.

AN ORDINANCE OF THE TOWNSHIP OF  
UNION, COUNTY OF UNION, STATE OF  
NEW JERSEY VACATING A PORTION OF  
THE PUBLIC STREET KNOWN AS  
WEWANNA AVENUE IN THE TOWNSHIP OF  
UNION, UNION COUNTY, NEW JERSEY

On motion of Mr. Bowser, seconded by Mr. Florio, and carried on roll call, the Township Committee, resolved, that the aforesaid ordinance be and the same is hereby passed on first reading, Mr. Florio, aye, Ms. Delisfort, aye, Mr. Bowser, aye, Ms. Cavadas, excused, Mr. Figueiredo, aye.

**RESOLUTIONS:**

On motion of Ms. Delisfort, seconded by Mr. Bowser, and carried, the Township Committee moved the adoption of **Resolution No. 2023-42:**

WHEREAS, the Township of Union is in need of uniform rental services for the Department of Public Works; and;  
WHEREAS, this can be provided from American Wear Inc., 261 No. 18<sup>th</sup> Street, East Orange, N.J. 07017 through the Hunterdon County Educational Services Coop (HCEC-CAT-21-04) for an amount not to exceed \$33,000.00; and  
WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body; and  
WHEREAS, the Purchasing Agent has and issued a recommendation of award letter dated January 3, 2023 recommending that the Township utilize for Uniform Rental American Wear Inc., 261 No. 18<sup>th</sup> Street, East Orange, NJ 07017.  
NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the rental of Uniforms for DPW to American Wear Inc., 261 No. 18<sup>th</sup> Street, East Orange, NJ 07017; and  
BE IT FURTHER RESOLVED that the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases, not to exceed a total amount of \$33,000.00, and shall be encumbered to 3-01-26-290-222 (DPW)

On motion of Mr. Bowser, seconded by Ms. Delisfort, and carried, the Township Committee moved the adoption **Resolution No. 2023-43:**

WHEREAS, N.J.A.C. 5:34-4.9 provides for the establishment of open-end contracts; and  
WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body; and

WHEREAS, the Township of Union purchases Sodium Chloride Rock Salt for the Department of Public Works from Morton Salt, Inc., 123 North Wacker Drive, Chicago, IL 60606, State Contract 20-FLEET-01519; and WHEREAS, said purchases will exceed the bid threshold of \$40,000.00 for 2023; and

WHEREAS, said purchases are expected to include Sodium Chloride Rock Salt.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the purchase of rock salt from State Contract Vendor, Morton Salt, Inc., 123 North Wacker Drive, Chicago, IL 60606, State Contract No. 40201; pursuant to N.J.A.C. 5:34-4.9, open-end contracts; and

BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases under this State Contract, not to exceed \$100,000.00, and shall be encumbered to 3-01-26-290-207.

On motion of Mr. Florio, seconded by Ms. Delisfort, and carried, the Township Committee moved the adoption of **Resolution No. 2023-44:**

WHEREAS, the Township of Union currently uses Northeast Sweepers and needs to repair road the equipment for the Department of Public Works; and

WHEREAS, Northeast Sweeper, 20 Montesano Road, Fairfield, NJ 07931 is the proprietary vendor for this service; and

WHEREAS, the local public contracts law allows for the award of a contract without public bidding for a proprietary service.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the Township of Union to utilize Northeast Sweeper, 20 Montesano Road, Fairfield, NJ 07931, for the repair of sweeper equipment for the Department of Public Works; and

BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds not to exceed a total amount of \$65,000.00 and shall be encumbered to DPW 3-01-26-290-226.

On motion of Ms. Delisfort, seconded by Mr, Florio, and carried, the Township Committee moved the adoption of **Resolution No. 2023-45:**

WHEREAS, N.J.A.C. 5:34-4.9 provides for the establishment of open-end contracts; and

WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body; and

WHEREAS, the Township of Union purchases Office Supplies from W. B. Mason, 21 Commerce Dr., Cranbury, NJ 08512, State Contract 0000003; and

WHEREAS, said purchases are expected to include: Office Supplies.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the Purchasing Agent of the Township of Union to purchase Office Supplies from W.B. Mason, 21 Commerce Dr., Cranbury, NJ 08512; pursuant to N.J.A.C. 5:34-4.9, open-end contracts; and

BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases under this State Contract, not to exceed a total amount of \$34,000.00 and shall be encumbered to \$10,000.00 - 3-01-26-290-221 (DPW), \$20,000.00 -3-01-20-240-221 (POLICE) and \$4,000.00 - 3-01-25-265-221 (FIRE).

On motion of Mr. Bowser, seconded by Mr. Florio, and carried, the Township Committee moved the adoption of **Resolution No. 2023-46:**

WHEREAS, N.J.A.C. 5:34-4.9 provides for the establishment of open-end contracts; and

WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body; and

WHEREAS, the Township of Union utilizes repair services from Sisbarro Towing, State Contract 40845; and

WHEREAS, said services are expected to include: Maintenance and Repair of Vehicles.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the Township of Union to utilize Sisbarro Towing, 1970 US Highway 22 East, Union, N.J. 07083 for Maintenance and Repair of Vehicles; pursuant to N.J.A.C. 5:34-4.9, open-end contracts; and

BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases under this State Contract, not to exceed a total amount of \$20,000.00 and shall be encumbered to DPW 3-01-26-290-226.

On motion of Ms. Delisfort, seconded by Mr. Bowser, and carried, the Township Committee moved the adoption of **Resolution No. 2023-47:**

WHEREAS, N.J.A.C. 5:34-4.9 provides for the establishment of open-end contracts; and

WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body; and

WHEREAS, the Township of Union purchases diesel fuel for Township vehicles from Rachles Michele's Oil Co., 116 Kuller Road, Clifton, NJ 07011, State Contract No. 19-FOOD-01099; and

WHEREAS, said purchases are expected to include fuel.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the Purchasing Agent of the Township of Union to purchase diesel fuel from State Contract Vendor, Rachles Michele's Oil Co., 116 Kuller Road, Clifton, NJ 07011, State Contract No. 19-FOOD-01099; pursuant to N.J.A.C. 5:34-4.9, open-end contracts; and

BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases under this State Contract, not to exceed \$40,000.00, and shall be encumbered to 3-01-31-460-202.

On motion of Mr. Bowser, seconded by Ms. Delisfort, and carried, the Township Committee moved the adoption **Resolution No. 2023-48:**

WHEREAS, N.J.A.C. 5:34-4.9 provides for the establishment of open-end contracts; and

WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials, supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body; and

WHEREAS, the Township of Union purchases repair services from On Site Fleet Service, State Contract 89273; and

WHEREAS, said services are expected to include: Maintenance and Repair of Vehicles.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the Township of Union to utilize On Site Fleet Service Inc., 36 Edgeboro Rd., East Brunswick, NJ 08816 for Maintenance and Repair of Vehicles; pursuant to N.J.A.C. 5:34-4.9, open-end contracts; and

BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases under this State Contract, not to exceed a total amount of \$20,000.00 and shall be encumbered to DPW 3-01-26-290-226.

On motion of Mr. Florio, seconded by Ms. Delisfort, and carried, the Township Committee moved the adoption of **Resolution No. 2023-49:**

WHEREAS, the Township of Union desires to engage a professional engineering firm to perform traffic engineering services to review Vauxhall Road between Burnet Avenue and Commerce Avenue to identify potential safety and operational improvements to include the possible signalization of the intersection of Vauxhall Road and Commerce Avenue / Winslow Avenue; and

WHEREAS, the Township requested and received a detailed scope and fee estimate from Bright View Engineering dated December 27, 2022 for a scope of services, terms and conditions, hourly rate schedule with reimbursement expenses and client contract authorization for a fee not-to-exceed \$38,240.00; and

WHEREAS, funds are available in Engineering Studies Account 2-01-20-165-277 to compensate the person or firm selected to advise the Governing Body in connection with the foregoing; and

WHEREAS, the availability of said funds has been certified by the Local Finance Officer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40a:11-1) et. Seq. requires that the Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Union in the County of Union that:

1. The Chairman of the Township Committee and the Township Clerk are hereby authorized and directed to enter into an agreement with Bright View Engineering for professional services associated with the Vauxhall Road Safety and Operations Study for Vauxhall Road between Burnet Avenue and Commerce Avenue for a fee not to exceed \$38,240.00.
2. This Contract is awarded without competitive bidding as a Professional Service in accordance with 40a:11-5(1)(a) of the Local Public Contracts Law, because the said Bright View Engineering is authorized to practice a recognized profession.
3. The contractor agrees to comply with all affirmative action Regulations pursuant to N.J.S.A. 10:21-1 et seq. (p.l. 1975 C.127. N.J.A.C. 17:27)
4. A notice of this action shall be published in the Local Source.

On motion of Ms. Delisfort, seconded by Mr. Florio, and carried, the Township Committee moved the adoption of **Resolution No. 2023-50:**

WHEREAS, the Township of Union desires to engage the services of a professional engineering firm to provide professional engineering services in connection with inspection services covering six (6) Sewage Ejector Pump Stations and one (1) Storm Water Pump Station owned and operated by the Township; and

WHEREAS, Colliers Engineering and Design has submitted a scope of services proposal dated December 28, 2022 to include the Scope of Services as outlined in the proposal for each of the six (6) Ejector Pump

Stations and the Storm Water Pump Station; Inspection and Wet Well Cleaning Services; Engineering Support and Emergency and Miscellaneous Services for a fee not-to-exceed \$37,632.00; and

WHEREAS, the availability of said funds for the project has been certified by the Local Finance Officer through Capital Outlay Sewer Account 2-07-55-512-502 in the amount of \$37,632.00; and

WHEREAS, the local Public Contracts Law (N.J.S.A.40a:11-1) et. Seq. requires that the Resolution authorizing award of the Contract for "Professional Services" without competitive bids must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union in the County of Union that

1. The Chairman of the Township Committee and the Township Clerk are hereby authorized and directed to enter into an agreement with Colliers Engineering and Design for professional engineering services associated with the (6) Sewage Ejector Pump Stations and (1) Storm Water Pump Station Inspection and Cleaning Services for 2023 for a fee of \$37,632.00.

2. This Contract is awarded without competitive bidding as a Professional Service in accordance with 40a:11-5(1)(a) of the Local Public Contracts Law, because the said Colliers Engineering and Design is authorized to practice a recognized profession.

3. The contractor agrees to comply with all affirmative action Regulations pursuant to N.J.S.A. 10-21-1et.seq. (p.l. 1975 C.127.N.J.A.C. 17:27)

4. A Notice of this action will be placed in the Local Source.

On motion of Mr. Bowser, seconded by Mr. Florio, and carried, the Township Committee moved the adoption of **Resolution No. 2023-51:**

WHEREAS, the pastors of the two churches near 2768 Vauxhall Road have petitioned the township for a midblock crossing on Vauxhall Road to provide a safe crossing for its members that walk to church to and from their homes on the east side of Vauxhall Road; and

WHEREAS, the Union County Engineer has indicated that prior to any approval of the midblock crossing on Vauxhall Road, which is County Road 630, a detailed evaluation and plan must be submitted to them for approval; and

WHEREAS, the Township of Union desires to engage the services of a professional engineering firm to evaluate and design a midblock crosswalk and flashing pedestrian beacon design plan at 2768 Vauxhall Road between the two churches; and

WHEREAS, Colliers Engineering and Design has submitted a scope of services and fee estimate dated November 17, 2022 to include: Crosswalk Evaluation; Flashing Pedestrian Beacon Design; and County Coordination Services for a total fee not-to-exceed \$13,000.00; and

WHEREAS, the availability of said funds for the project has been certified by the Local Finance Officer through Capital Ordinance C-04-55-564-299; and

WHEREAS, the local Public Contracts Law (N.J.S.A.40a:11-1) et. Seq. requires that the Resolution authorizing award of the Contract for "Professional Services" without competitive bids must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union in the County of Union that

1. The Chairman of the Township Committee and the Township Clerk are hereby authorized and directed to enter into an agreement with Colliers Engineering and Design for professional services associated with the items outlined in the Proposal for a fee of \$13,000.00.

2. This Contract is awarded without competitive bidding as a Professional Service in accordance with 40a:11-5(1)(a) of the Local Public Contracts Law, because the said Colliers Engineering and Design is authorized to practice a recognized profession.

3. The contractor agrees to comply with all affirmative action Regulations pursuant to N.J.S.A. 10-21-1 et seq. (p.l. 1975 C.127.N.J.A.C. 17:27)
4. A Notice of this action will be placed in the Local Source.

On motion of Ms. Delisfort, seconded by Mr. Bowser, and carried, the Township Committee moved the adoption of **Resolution No. 2023-52:**

WHEREAS, the Township of Union wishes to update its customer service module for the website and mobile app known as See Click Fix; and  
WHEREAS, Civic Plus, 317 Houston Street, Suite E, Manhattan, KS 66502 will provide the necessary upgrades, support, maintenance and hosting for the application for a two year period; and  
WHEREAS, all work will be performed according to the agreement attached hereto; and

WHEREAS, funds are available from the budget for the payment of the services of Civic Plus and the availability thereof has been certified by the Local Finance Officer; not to exceed \$4,250.00 per year and will be charged to 3-01-20-121-268 for year one and \$4,250.00 will be charged to 4-01-20-121-268 for year two.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee in the Township of Union in the County of Union that:

1. The Chairman of the Township Committee and the Township Clerk be and they are hereby authorized and directed to enter into an agreement with Civic Plus, 317 Houston Street, Suite E, Manhattan, KS 66502 to provide the services hereinabove mentioned, and that such an agreement shall be made part of this resolution.
2. A notice of this action shall be published in the Local Source.
3. The contractor agrees to comply with all affirmative action regulations, pursuant to N.J.S.A. 10:2-1 et seq. (P.L.1975 c. 127, NJAC 17:27)

On motion of Mr. Bowser, seconded by Ms. Delisfort, and carried, the Township Committee moved the adoption of **Resolution No. 2023-53:**

WHEREAS, the Township of Union in the County of Union is in need of purchasing electrical supplies and equipment; and  
WHEREAS, quotes were received and Newark Ironbound Electrical Supply Company, Inc. was the low quote; and  
WHEREAS, these can be purchased from Newark Ironbound Electrical Supply, 261-263 South Street, Newark, NJ 07114; and  
WHEREAS, the availability of funds has been certified by the Local Finance Officer not to exceed \$40,000.00 and will be charged to 3-01-26-310-282.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Union hereby authorizes said purchases.

On motion of Mr. Florio, seconded by Mr. Bowser, and carried, the Township Committee moved the adoption of **Resolution No. 2023-54:**

WHEREAS, N.J.A.C. 5:34-4.9 provides for the establishment of open-end contracts; and

WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials supplies or equipment under a contract entered into by the State Division of Purchasing and Property shall authorize the award of such contract by resolution of the Governing Body; and

WHEREAS, the Township of Union purchases uniforms for Township departments from Fit-Rite Uniform Co., 657 Chestnut St., Union, NJ 07083, State Contract No. 16-FOOD-00109; and

WHEREAS, said purchases will exceed the bid threshold of \$40,000.00 for 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the purchase of uniforms for the Township of Union from Fit-Rite Uniform Co., 657 Chestnut St., Union, NJ 07083, State Contract No.19-Fleet-00109; pursuant to N.J.S.A. 5:34-4.9, open-end contracts; and BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases under this State Contract, not to exceed \$69,000.00 and shall be encumbered to DPW -\$4,000.00 3-01-26-290-200, Fire - \$25,000.00 3-01-25-265-222 and Police - \$5,000.00 3-01-26-300-222 and \$35,000.00 to 3-01-25-240-222.

On motion of Ms. Delisfort, seconded by Mr. Florio, and carried, the Township Committee moved the adoption of **Resolution No. 2023-55:**

WHEREAS, N.J.A.C. 5:34-4.9 provides for the establishment of open-end contracts; and  
WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body; and  
WHEREAS, the Township of Union purchases Industrial Supplies and Equipment for DPW from W.W. Grainger, 55 Jackson Drive, Cranford, NJ 07016, State Contract 19-FLEET-00566; and  
WHEREAS, said purchases are expected to include industrial equipment and supplies for the public works and the fire departments.  
NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the purchase of safety equipment from W.W. Grainger, 55 Jackson Drive, Cranford, NJ 07016, State Contract No. 19-FLEET-00566; pursuant to N.J.A.C. 5:34-4.9, open-end contracts; and  
BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases under this State Contract, not to exceed a total amount of \$15,000.00 and shall be encumbered to 3-01-26-310-231.

On motion of Mr. Bowser, seconded by Mr. Florio, and carried, the Township Committee moved the adoption of **Resolution No. 2023-56:**

WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body; and  
WHEREAS, the Township of Union in the County of Union wishes to retain a service to remove deer carcasses; and  
WHEREAS, this service can be contracted from Deer Carcas Removal Service, LLC, 140 Meirs Road, Cream Ridge, NJ 08514 through the Union County Coop; and  
WHEREAS, the availability of funds has been certified by the Local Finance Officer for an amount to exceed \$20,000.00 and will be charged to 3-01-26-305-184; and  
NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes a contract for deer carcass removal from Deer Carcas Removal Service, LLC, through the Union County Coop.

On motion of Ms. Delisfort, seconded by Mr. Bowser, and carried, the Township Committee moved the adoption of **Resolution No. 2023-57:**



WHEREAS, N.J.A.C. 5:34-4.9 provides for the establishment of open-end contracts; and  
WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials supplies or equipment under a contract entered into by the State Division of Purchase and Property shall authorize the award of such contract by resolution of the governing body; and  
WHEREAS, the Township of Union uses Consolidated Steel & Aluminum Fence Co., P.O. Box 643, Kenilworth, NJ 07033, State Contract No. 88680 for Various Fence Repairs; and  
NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the Purchasing Agent of the Township of Union to authorize the Various Fence Repairs from Consolidated Steel & Aluminum Fence Co., P.O. Box 643, Kenilworth, NJ 07033, State Contract No. 88680; pursuant to N.J.A.C. 5:34-4.9, open-end contracts; and  
BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases under this State Contract, not to exceed a total amount of \$40,000.00 and shall be encumbered to 3-01-26-310-282.

On motion of Mr. Bowser, seconded by Mr. Delisfort, and carried, the Township Committee moved the adoption of **Resolution No. 2023-58:**

WHEREAS, AMERICAN LANDMARK LLC has requested by correspondence dated December 29, 2022 release of the Performance Bond and the Cash Bond for site improvements at Stuyvesant, Rosemont and Roosevelt Avenues B2917 L(s) 1, 2 and 3; and  
WHEREAS, the Township Engineer has determined that the applicant has completed all site improvements; and  
WHEREAS, it has been determined that the Performance Bond posted by Bond No. EAIC173000011 in the amount of \$74,062.80 and the Cash Bond in the amount of \$8,229.20 posted by Check #1399 can be released subject to posting a Maintenance Bond by the applicant; and  
WHEREAS, in accordance with the Municipal Land Use Law (M.L.U.L), said Maintenance Bond shall run a two-year period expiring within the posted date in 2025 and shall be in the amount of \$89,096.50. This represents 15% of the cost of site improvements plus \$20,000.00 for maintaining private stormwater management facilities.  
NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union in the County of Union that the Performance Guarantee pertaining to the subject property be released and the Cash Bond be returned subject to the applicant posting a Maintenance Bond at the aforesaid sums, the application approved by the Planning Board on October 25, 2018.

On motion of Mr. Florio, seconded by Ms. Delisfort, and carried, the Township Committee moved the adoption of **Resolution No. 2023-59:**

WHEREAS, N.J.A.C. 5:34-4.9 provides for the establishment of open-end contracts; and  
WHEREAS, N.J.A.C. 5:34-1.2 provides that any local contracting unit purchasing, pursuant to N.J.S.A. 40A: 11-12, materials supplies or equipment under a contract entered into by the State Division of Purchasing and Property shall authorize the award of such contract by resolution of the Governing Body; and  
WHEREAS, the Township of Union purchases electrical supplies from Keer Electrical Supply, 287 Mt. Pleasant Ave., Newark, NJ 07104, State Contract 21-FOOD-01748; and  
WHEREAS, the Township purchases electrical supplies from Keer Electrical Supply.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes the Purchasing Agent of the Township of Union to purchase electrical supplies from Keer Electrical Supply, 287 Mt. Pleasant Ave., Newark, NJ 07104, State Contract 21-FOOD-01748; pursuant to N.J.S.A. 5:34-4.9, open-end contracts; and

BE IT FURTHER RESOLVED, pursuant to N.J.A.C. 5:34-5, the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases under this State Contract, not to exceed \$11,000.00 and shall be encumbered to 3-01-26-290-226.

On motion of Ms. Delisfort, seconded by Mr. Florio, and carried, the Township Committee moved the adoption of **Resolution No. 2023-60:**

WHEREAS, the Township of Union is in need of police and fire alarm monitoring for various township buildings; and

WHEREAS, BSafe Security is the proprietary vendor for this service and will provide for an amount not to exceed \$8,400.00.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union, in the County of Union, hereby authorizes an award of contract to BSafe Security, 10 Progress Street, Union, NJ 07083 for the Fire and Burglar Alarm Wireless Monitoring for Various Buildings; and

BE IT FURTHER RESOLVED that the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases, not to exceed a total amount of \$8,400.00 and shall be encumbered to DPW 3-01-26-310-282 - \$4,200.00, Police 3-01-25-240-282 - \$1,680.00 and Fire 3-01-25-265-282 - \$2,520.00.

On motion of Mr. Florio, seconded by Mr. Bowser, and carried, the Township Committee moved the adoption of **Resolution No. 2023-61:**

WHEREAS, the Township Committee of the Township of Union, has a need to appoint a Temporary Municipal Court Judge of a limited duration; and

WHEREAS, Chapter 28-4 of the Township Code permits the appointment of a Temporary Municipal Court Judge of limited duration;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Union in the County of Union that:

1. Jennie Berlinski is hereby appointed Temporary Municipal Court Judge to temporarily serve while there is a need of limited duration for a term not to exceed one (1) year pursuant to N.J.S.A. 2B:12-5a(1). The term is effective January 24, 2023.

On motion of Mr. Bowser, seconded by Mr. Florio, and carried, the Township Committee moved the adoption of **Resolution No. 2023-62:**

WHEREAS, the Township Committee of the Township of Union is required to retain a Medical Director for the Fire Department; and

WHEREAS, Dr. Matthew J. Letizia, 32 Peterson Place, Mahwah, N.J. 07430 is authorized to perform said services; and

WHEREAS, the availability of said funds to perform this service has been certified by the Local Finance Officer in the amount of \$3,000.00 and will be encumbered to 3-01-20-267-227.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee in the Township of Union in the County of Union that:

1. The Chairman of the Township Committee and the Township Clerk are hereby authorized and directed to enter into an agreement with Dr. Matthew J. Letizia, 32 Peterson Place, Mahwah, N.J. and the contract is hereby made part of this

resolution.

2. This resolution is subject to Dr. Matthew J. Letizia executing the discrimination and employment contract pursuant to N.J.S.A. 10:2-1 et seq.
3. A notice of this action shall be published in the Local Source following the adoption of this resolution.

On motion of Ms. Delisfort, seconded by Mr. Bowser, and carried, the Township Committee moved the adoption of **Resolution No. 2023-63:** Whereas, the Township of Union desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000 for facility improvements at Biertuempfel Park.

Be it therefore RESOLVED,

- 1)that the Township of Union does hereby authorize the application for such a grant; and,
- 2)recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Township of Union and the New Jersey Department of Community Affairs.
- 3)Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

On motion of Mr. Bowser, seconded by Ms. Delisfort, and carried, the Township Committee moved the adoption of **Resolution No. 2023-64:**

WHEREAS, the Township of Union Board of Health has requested authorization to enter into an agreement with the City of Elizabeth and is required to have approval from the Township Committee; and  
WHEREAS, the Township of Union agrees to pay the City of Elizabeth, Department of Health and Human Services the sum of \$200.00 per patient for services rendered at the Sexually Transmitted Disease (STD) clinic. The total sum shall be payable upon receipt of a report containing each confirmed case of sexually transmitted disease from the Township of Union for the period January 1, 2023 to December 31, 2023.  
NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Township of Union, in the County of Union authorizes the Township of Union Board of Health President and Secretary to execute an Agreement between the City of Elizabeth and the Township of Union for services rendered at the Sexually Transmitted Disease (STD) Clinic not to exceed the amount of \$200.00 per patient payable upon receipt of a report confirming said service for the period of January 1, 2023 to December 31, 2023.  
BE IT FURTHER RESOLVED that the Purchasing Agent shall obtain a Certificate of Availability of Funds for purchases, not to exceed a total amount of \$200.00 per patient and shall be encumbered to 3-01-27-330-212.

On motion of Mr. Florio, seconded by Ms. Delisfort, and carried, the Township Committee moved the adoption of **Resolution No. 2023-65:**

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND, hereinafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1 and 40A:10-36 et seq.; and  
WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

WHEREAS, the Governing Board of the Township of Union hereinafter referred to as the "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Union (LOCAL UNIT) hereby agrees as follows:

- I. Become a member of the FUND for the period outlined in the LOCAL UNIT'S Indemnity and Trust Agreements
- II. Will participate in the following type(s) of coverage(s)
  - a. Medical
  - b. Pharmacy
- III. Adopts and Approves the Funds Bylaws
- IV. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the Governing Body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreements and such other documents signifying membership in the FUND as required by the FUND's bylaws and to deliver these documents to the FUND's Executive Director with the express reservation that these documents will become effective only upon:

- I. Approval of the LOCAL UNIT by the FUND.
- II. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- III. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

On motion of Ms. Delisfort, seconded by Mr. Florio, and carried, the Township Committee moved the adoption of **Resolution No. 2023-66**:

BE IT RESOLVED by the Township Committee that Donald Travisano be and hereby is appointed as Fund Commissioner to the Gateway Bergen Municipal Employee Fund (BMED) to represent the Township of Union; and

BE IT FURTHER RESOLVED that Karen Caulfield be and is appointed as Alternate Fund Commissioner to the Gateway BMED fund effective January 1, 2023.

#### **FINANCES:**

On motion of Mr. Florio, seconded by Mr. Bowser, and carried, the Township Committee authorized the payment of bills which are listed in the Permanent Claim's Register against the Township of Union, for the period January 10, 2023, approved by respective Departments as being correct.

On motion of Mr. Florio, seconded by Mr. Bowser, and carried, the Township Committee, RESOLVED, that refund of the following tax over-payments be approved and payment authorized:

<u>BLOCK/ LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>DEDUCTION</u>
1602-8	Thomas Wilson	2022-4	\$ 250.00	Veteran
4408-29	Alan Wysocki	2022-4	\$ 250.00	S/C

The Clerk presented listing of "Adjustment of Taxes Receivable" submitted by the Collector of Taxes for remission, in pursuance to Revised Statutes. On motion of Mr. Florio, seconded by Mr. Bowser, RESOLVED, that the said listing be received and that in pursuance of the Collector's recommendation, he be and is hereby authorized to cancel of record the taxes enumerated in the listing as follows:

<u>LOT/BLOCK</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>DEDUCTION</u>
1602-8	Thomas Wilson	2022-4	\$ 250.00	Veteran
4408-29	Alan Wysocki	2022-4	\$ 250.00	S/C

On motion of Mr. Florio, seconded by Mr. Bowser, and carried, the Township Committee authorized payment of Community Development Agency Bills in the amount of \$25,379.00 and Covid-19 in the amount of \$655.44.

**COMMUNICATIONS:**

From: Terri Malanda, Tax Collector, Re: Requesting the Township Committee authorize checks issued to the following representing the redemption of tax sale certificates;

<b>NAME</b>	<b>AMOUNT</b>	<b>CERT#</b>	<b>LOCATION</b>
ProCap8 FBO	\$7,638.53	22-00047	1000 Valley St.
Firsttrust Bank	\$46,000.00		
Christiana T C/F	\$2,318.20	22-00009	1527 Vauxhall Rd.
CE1/Firsttrust	\$25,500.00		
Realty Solutions	\$1,473.13	22-00037	760 Layton Dr.
JV LLC	\$21,000.00		
Real Estate Rudd	\$1,969.34	22-00012	1105 Sayre Rd.
	\$3,000.00		
Christiana Trust As Cust	\$15,262.35	22-00039	961 Liberty Ave.
GSRAN-Z, LLC Deposit Account	\$76,000.00		

On motion of Mr. Bowser, seconded by Mr. Florio, and carried, the Township Committee moved to authorize the checks.

From: Clerk’s Office, Re: Requesting the Committee authorize rebates to various residents for parking at the Union Train Station for a total amount of \$420.00.

On motion of Ms. Delisfort, seconded by Mr. Bowser, and carried, the Township Committee moved to authorize the payments.

On motion of Mr. Florio, seconded by Ms. Delisfort, and carried, the Township Committee moved to receive and file the following:

**DEPARTMENT REPORTS:**

Clerk’s Office  
Community Development

**COMMITTEE REPORTS:**

Ms. Delisfort:

- Ms. Delisfort presented the DPW report.

Mr. Florio:

- Mr. Florio made a motion to add Clifton People, Jr. to the Human Relations Committee. It was seconded by Ms. Delisfort and carried.
- Mr. Florio gave the report from the Fire Department.
- Mr. Florio presented the report from the Police Department.

Mr. Bowser:

- Mr. Bowser made a motion to add Patricia Wittek, Kathleen Scheffer, Willa Jackson to the Senior Citizen’s Advisory Board. It was seconded by Ms. Delisfort and carried.
- Mr. Bowser presented the Recreation report.
- Mr. Bowser presented the Senior report.

Mr. Figueiredo:

- Mr. Figueiredo congratulated the Union High School ROTC Drill Team and the Union High School Track programs on their accomplishments.
- Mr. Figueiredo announced that the Golden Rule Lodge #24, in partnership with the Township of Union, will be hosting a Day of Service and Celebration in honor of Martin Luther King, Jr. on Monday, January 16, at 9AM. They will be collecting non-perishables and winter clothes for the homeless.
- Mr. Figueiredo announced Food Truck Thursday is back at Biertuempfel Park, starting Thursday, January 12, from 4pm to 8pm.
- Mr. Figueiredo announced a month long line up for our Annual Black History Month Celebration including Union's first ever Black History Month Celebration. The Celebration will be hosted at the Senior Center located at 652 Rahway Ave, Saturday, February 25 from 1pm to 5pm.
- Mr. Figueiredo encouraged all residents to sign up for Everbridge notifications.
- Mr. Figueiredo wished residents a Happy Holiday and a Blessed New Year.

**PUBLIC HEARING:**

No one expressed a desire to be heard.

There being no further business presented, the Township Committee on motion of Mr. Florio, seconded by Ms. Delisfort, and carried, adjourned the meeting, the time being 7:55pm.

Dated: January 10, 2023

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Manuel Figueiredo, Chairman of the  
Township Committee of the Township  
of Union in the County of Union.

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Eileen Birch, Township Clerk