

**TOWNSHIP OF UNION
BOARD OF HEALTH
MINUTES OF THE REGULAR MEETING
APRIL 13, 2022**

The regular meeting of the Board of Health, Township of Union, New Jersey was called to order at 6:04 P.M. by Vice President Porter. The Secretary/Health Officer called the roll as follows:

Jackie Carter, Pres.	Late
Michele Antley	Present
Yvette Gibbons, Esq.	Absent
Teresa Palencia	Present
Andrew Porter, Vice Pres.	“
Ellyn Smith	“
Mary Lynn Williams	“
Michelle Schulz, Alternate	“
William Strazza, BOH Attorney	“

Vice President Porter opened the meeting by stating this is a regular meeting of the Board of Health. Public notice of this meeting has been given as required by the “Open Public Meeting Law.”

Minutes of the regular meeting of March 9, 2022 were approved following a motion by Board Member Palencia and second by Board Member Williams. Board Member Antley abstain.

The March reports of the Registrar of Vital Statistics, Registered Environmental Health Specialists, Union/Kenilworth Animal Control, Financial, and Holy Redeemer were unanimously approved based on a motion by Board Member Palencia, and second by Board Member Smith. All aye.

Under old business, the Secretary/Health Officer provided Covid-19 updates as follows: explained slight increase of Covid cases Statewide from green to yellow mainly due to Spring Break. Mask wearing was discussed, emphasized mask wearing are based by individual Municipality policies. The Secretary/Health Officer presentation Covid matrix and briefly explained each County statistics.

At this time, President Carter entered meeting via zoom, apologized as she was experiencing technical difficulties. President Carter presided meeting. Moved into new business.

Under new business, the Secretary/Health Officer introduced and welcomed newly appointed Board of Health Alternate, Michelle Schulz. The Secretary/Health Officer requested Board approval to adopt by reference renumbering of Health Department Codes. Board of Health Attorney Strazza briefly explained the Townships’ reasoning on renumbering the entire Township’s code. A motion was then made by Vice President, and second by Board of Health Member Smith to adopt by reference the renumbering of Township of Union Health Department Codes, as presented by Board of Health Attorney Strazza. The motion carried a roll call vote as follows:

<i>Michele Antley</i>	<i>Aye</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>"</i>
<i>Michelle Schulz, Alt.</i>	<i>"</i>
<i>Mary Lynn Williams</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

In continuance under new business, the Secretary/Health Officer opened for discussion Rabies clinic date change proposal. The Secretary/Health Officer presented current and past statistics, weather conditions, locations, etc. After discussion on the matter, the Board decided to look into other feasible locations, and dates. Will revisit proposal at a later time. A last minute Agenda item was added regarding Barrister Cigar seeking annual Tobacco Retail Establishment approval. Upon careful review, the Secretary/Health Officer requested Boards' approval for Barrister Cigar annual Tobacco Retail Establishment application. A motion was made by Board Member Palencia, second by Vice President Porter to accept Barrister Cigar application as submitted. The motion carried a roll call vote as follows:

<i>Michele Antley</i>	<i>Aye</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>"</i>
<i>Michelle Schulz, Alt.</i>	<i>"</i>
<i>Mary Lynn Williams</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

Under correspondence, none listed.

President Carter requested a motion for payment of bills. A request was made by Board Member Antley to identify grant name on payment list. President Carter referred request to Board Clerk Rodriguez for comments. Board Clerk stated moving forward she will identify grant name under Acct number category on the monthly payment list. A motion was then made by Board Member Smith, and second by Board Member Williams for payment of bills. The motion carried a roll call vote as follows:

<i>Michele Antley</i>	<i>Aye</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Ellyn Smith</i>	<i>"</i>
<i>Michelle Schulz, Alt.</i>	<i>"</i>
<i>Mary Lynn Williams</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

There being no further business, the meeting adjourned at 6:35 PM on motion by Board Member Smith, and second by Board Member Palencia. All aye.

Respectfully Submitted,
Marconi A. Gapas
Board Secretary/Health Officer