

**TOWNSHIP OF UNION
BOARD OF HEALTH
MINUTES OF THE REGULAR MEETING
MAY 13, 2020**

The regular meeting of the Board of Health, Township of Union, New Jersey was called to order at 4:02 P.M. via conference call by President Carter. The Secretary/Health Officer called the roll as follows:

Jackie Carter, Pres.	Present
Stefan Erwin, Esq.	"
Yvette Gibbons, Esq.	Absent
Teresa Palencia	Present
Andrew Porter, Vice Pres.	"
Ellyn Smith	"
Mary Lynn Williams	"
Jay Spinelli, Alternate	"
William Strazza, BOH Attorney	"

President Carter opened the meeting by stating that this is a regular meeting of the Board of Health via conference call due to Governors order on Social Distancing.

Minutes of the regular meeting of April 8, 2020 were approved following a motion by Board Member Williams and second by Vice President Porter. All aye.

The March and April reports of the Health Officer, Registrar of Vital Statistics, Registered Environmental Health Specialists, Union/Kenilworth Animal Control, Financial, and Holy Redeemer Home care were unanimously approved based on a motion by Vice President Porter and second by Board Member Williams. All aye.

Under old business, the Secretary/Health Officer provided Covid-19 updates; positive and death statistics of our Long Term Care facilities; expansion of testing sites; and Contact Tracing to be implemented. Conducted brief Q & A forum with Board Members.

Presented Consolidated Fencing quote for Animal Shelter dog runs repair. The Secretary/Health Officer requested approval from the Board to accept said proposal. A motion was made by Board Member Smith and seconded by Board Member Palencia to move forward with repairs and accept proposal for amount not to exceed \$9,735. The motion carried a roll call vote as follows:

Stefan Erwin, Esq.	Aye
Teresa Palencia	"
Andrew Porter, Vice Pres.	"
Ellyn Smith	"
Jay Spinelli, Alt	"
Mary Lynn Williams	"
Jackie Carter, President	"

Under new business, the Secretary/Health Officer introduced an Ordinance establishing salary ranges for Health Department staff for Calendar years 2019-2022. President Carter requested a motion to have the Secretary/Health Officer read the Ordinance by title. A motion

was then made by Board Member Erwin, Esq and second by Board Member Williams to have the Secretary/Health Officer read the Ordinance by title for first reading. All aye.

The Secretary/Health Officer then read the title as follows:

An Ordinance Establishing the 2019 - 2022 Salary Ranges of the Department of Health Official and Employees of the Township of Union in the County of Union

President Carter requested a motion to open the meeting for the Boards' discussion. A motion was made by Board Member Smith and second by Vice President Porter to open the meeting for the Boards' discussion. There being no comments or discussions from the Board. A motion was made by Board Member Erwin, Esq and second by Board Member Palencia to close meeting for Boards' discussion.

A motion was made by Board Member Erwin, Esq and second by Board Member Smith to pass the Ordinance on first reading. The motion carried a roll call vote as follows:

Stefan Erwin, Esq.	Aye
Teresa Palencia	"
Andrew Porter, Vice Pres.	"
Ellyn Smith	"
Jay Spinelli, Alt	"
Mary Lynn Williams	"
Jackie Carter, President	"

A motion was made by Board Member Erwin, Esq and second by Board Member Smith that this Ordinance to be presented for second and final passage at the next regular meeting of the Board of Health in the Municipal Building, 1976 Morris Ave., Union, NJ, via conference call on Wednesday, June 10th at 4:00 PM. The motion carried a roll call vote as follows:

Stefan Erwin, Esq.	Aye
Teresa Palencia	"
Andrew Porter, Vice Pres.	"
Ellyn Smith	"
Jay Spinelli, Alt	"
Mary Lynn Williams	"
Jackie Carter, President	"

In continuance under new business, the Secretary/Health Officer after review of 2020 exemption application, presented Smokers Delight renewal registration of exemption for Boards approval. A motion was made by Board Member Smith second by Vice President Porter to move forward with exemption. All aye.

The Secretary/Health Officer informed the Board that upon consultation with the Township Committee and Administration, in an effort to provide economic relief from harm suffered due to COVID-19 restrictions, intend to reduce all Farmer's Market licensing fees in the amount of \$50.00. Therefore, asking the Board to make a motion to ratify the intended reduced Farmer's Market Licensing Fee, temporarily and until further notice, based upon the current public health crisis. President Carter

requested a motion to the reduction of fee. A motion was then made by Board Member Erwin, Esq and second by Board Member Smith to move forward on reducing the licensing fee to \$50.00 until further notice. The motion carried a roll call vote as follows:

Stefan Erwin, Esq.	Aye
Teresa Palencia	"
Andrew Porter, Vice Pres.	"
Ellyn Smith	"
Jay Spinelli, Alt	"
Mary Lynn Williams	"
Jackie Carter, President	"

President Carter requested a motion for payment of bills. A motion was made by Board Member Smith and second by Board Member Williams. The motion carried a roll call vote as follows:

Stefan Erwin, Esq.	Aye
Teresa Palencia	"
Andrew Porter, Vice Pres.	"
Ellyn Smith	"
Jay Spinelli, Alt	"
Mary Lynn Williams	"
Jackie Carter, President	"

There being no further business, the meeting adjourned at 4:43 PM on motion by Board Member Smith and second by Board Member Palencia. All aye.

Respectfully Submitted,

Marconi A. Gapas

Board Secretary/Health Officer