

**TOWNSHIP OF UNION
BOARD OF HEALTH
MINUTES OF THE REGULAR MEETING
JUNE 10, 2020**

The regular meeting of the Board of Health, Township of Union, New Jersey was called to order at 4:00 P.M. via conference call by President Carter. The Secretary/Health Officer called the roll as follows:

Jackie Carter, Pres.	Present
Stefan Erwin, Esq.	"
Yvette Gibbons, Esq.	"
Teresa Palencia	"
Andrew Porter, Vice Pres.	"
Ellyn Smith	Excused
Mary Lynn Williams	Absent
Jay Spinelli, Alternate	Present
William Strazza, BOH Attorney	"

President Carter opened the meeting by stating that this is a regular meeting of the Board of Health via conference call due to Governors order on Social Distancing.

Minutes of the regular meeting of May 13, 2020 were approved following a motion by Board Member Palencia and second by Vice President Porter. Board Member Gibbons abstain.

The May reports of the Health Officer, Registrar of Vital Statistics, Registered Environmental Health Specialists, Union/Kenilworth Animal Control, Financial, and Holy Redeemer Home care were unanimously approved based on a motion by Vice President Porter and second by Board Member Erwin, Esq.. All aye.

Under old business, the Secretary/Health Officer provided Covid-19 updates; positive and death statistics of our Long Term Care facilities; Contact Tracing implemented; gradual opening of non-essential business/outdoor dining, and child care centers. Briefly discussed NJDOH handout regarding Domestic Companion Animals and Covid-19.

In continuance under old business, Animal Shelter fence repairs are complete. The Secretary/Health Officer informed the Board of a bite incident that occurred at the shelter involving a dog and potential adopter.

At this time, the Secretary/Health Officer introduced an Ordinance establishing salary ranges for Health Department staff for Calendar years 2019-2022. President Carter requested a motion to have the Secretary/Health Officer read the Ordinance by title for second and final reading. A motion was made by Vice President Porter and second by Board Member Palencia to have the Secretary/Health Officer read the Ordinance by title for second and final reading. All aye.

An Ordinance Establishing the 2019 - 2022 Salary Ranges of the Department of Health Official and Employees of the Township of Union in the County of Union

President Carter requested a motion to open the meeting to the public (there being none due to Covid-19 Executive Order) and for Board for discussion. A motion was made by Board Member Palencia and second by Board Member Erwin, Esq., to open the meeting for Board discussion. The motion carried a roll call vote as follows:

<i>Stefan Erwin, Esq.</i>	<i>Aye</i>
<i>Yvette Gibbons, Esq.</i>	<i>"</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Jay Spinelli, Alternate</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

There being no discussion, a motion was made by Board Member Erwin, Esq and second by Vice President Porter to formerly close the meeting for Boards discussion. The motion carried a roll call vote as follows:

<i>Stefan Erwin, Esq.</i>	<i>Aye</i>
<i>Yvette Gibbons, Esq.</i>	<i>"</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Jay Spinelli, Alternate</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

President Carter requested a motion to pass Ordinance on second and final reading. A motion was made by Vice President Porter and second by Board Member Erwin, Esq to pass Ordinance on second and final reading. The motion carried a roll call vote as follows:

<i>Stefan Erwin, Esq.</i>	<i>Aye</i>
<i>Yvette Gibbons, Esq.</i>	<i>"</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Jay Spinelli, Alternate</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

Under new business, there being none. The Secretary/Health Officer informed the Board of the Mayors interest on planning a virtual memorial for those Township of Union residents who passed due to Covid-19.

President Carter requested a motion for payment of bills. A motion was made by Board Member Erwin., Esq and second by Vice President Porter. The motion carried a roll call vote as follows:

<i>Stefan Erwin, Esq.</i>	<i>Aye</i>
<i>Yvette Gibbons, Esq.</i>	<i>"</i>
<i>Teresa Palencia</i>	<i>"</i>
<i>Andrew Porter, Vice Pres.</i>	<i>"</i>
<i>Jay Spinelli, Alternate</i>	<i>"</i>
<i>Jackie Carter, Pres.</i>	<i>"</i>

There being no further business, the meeting adjourned at 4:20 PM on motion by Board Member Erwin, Esq. and second by Board Member Spinelli. All aye.

Respectfully Submitted,

Marconi A. Gapas

Board Secretary/Health Officer