

## Public Notice

The Township of Union has adopted the Fair and Open Process of the Pay-to-Pay Law (N.J.S.A. 19:44A-20a, et seq.) in its request for proposals and awarding goods and services contracts with an annual value in excess of \$17,500.00. Proposals will be evaluated by the Township Committee of the Township of Union on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

- a. Experience and reputation in the field;
- b. Knowledge of the Township and the subject matter to be addressed under the contract;
- c. Availability to accommodate any required meetings of the Township;
- d. Compensation proposal;
- e. Other factors if demonstrated to be in the best interest of the Township.

In addition to the above criteria, the Township may consider the following criteria, where applicable, in order to evaluate the proposal;

- a. Assurances of performance;
- b. Vendor's financial ability and strength to meets its obligations;
- c. How the costs compare to other proposals;

To this end the Township seeks proposals for the following:

### **Real Estate and Economic Development Consultant**

- The Township of Union seeks interested persons and/or firms to provide Real Estate and Economic Development Services within Union
- Consultant will work with Administration to create short and long term plans for Economic Development
- Person or firm must have at least 15 years experience in Real Estate and Economic Development projects and related fields.
- Have previously served in this capacity for a New Jersey municipality
- Have a current New Jersey Real Estate license for at least five (5) years
- Required to possess a New Jersey Drivers License as well as an insured automobile

All proposals **must** include a current Business Registration Certificate, Certificate of Employee Information Report, W-9 Form and if applicable a Public Works Registration Certificate.

Proposals must be mailed and are due no later than Wednesday June 9, 2021. Mail to: 1976 Morris Avenue, Union, NJ 07083 to the attention of Eileen Birch, Township Clerk. All envelopes should be **clearly marked** "Proposal-Real Estate and Economic Development Consultant".